



3230 East Imperial Hwy, Suite 200 Brea, CA 92821

714-924-3395 * FAX: 714-924-3399

PURCHASE TAKE SHEET

ATTENTION: _____

Date: _____

PROPERTY:

Address: _____ City: _____

State: _____ Zip: _____

SELLER: _____ BUYER: _____

Phone: _____ /Phone: _____

Email: _____ /Email: _____

Mail To: _____ /Mail To: _____

City: _____ State: _____ ZIP: _____ /City: _____ State: _____ ZIP: _____

PAYOFF INFORMATION:

Existing First

Loan: _____ Loan#: _____

Phone #: _____ Balance\$ _____

Existing Second

Loan: _____ Loan#: _____

Phone #: _____ Balance\$: _____

HOA INFORMATION:

HOA: _____ Acct#: _____

Dues: _____ Monthly or Yearly Phone: _____

ALL CASH TRANSACTION: YES: _____ NO: _____

NEW LOAN: _____ LOAN TYPE: CONV FHA VA

Lender: _____

Address: _____

Phone: _____ Fax: _____

Contact: _____

TITLE INFORMATION:

Title Company: _____ Address: _____

Phone: _____ Rep: _____

AGENTS:

Listing: _____ Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Selling: _____ Address: _____

City: _____ State: _____ Zip: _____

Email: _____

COMMISSION:

Listing \$ _____ Selling \$ _____

PLEASE MAKE SURE TO SEND FULLY EXECUTED PURCHASE CONTRACT